

To the cultural committee
of Studentenwerk Leipzig

To be completed by Studentenwerk.

Accepted on:
Date/Initials

Application no.:

Application for the Studentenwerk Leipzig's Cultural Funding

Please use the guidelines provided on the website of the Studentenwerk Leipzig to fill in the form. It is necessary for us to process personal data in order to deal with your application for cultural funding. More detailed information on this can be found on our website (under documents for download).

1. Applicant data

1.1 Name of project group

1.2 Status of project group

1.3 Full address of project group (name, street, number, ZIP, place)

.....

1.4 Contact person of project group (name, telephone number, e-mail address)

.....

1.5 Full address (name, street, number, ZIP, place), where to send the notice of cultural funding, if other than specified in item 1.3 above

.....

2. Project data

2.1 Title of the project

.....

2.2 Further information

.....

2.3 Date/s

2.4 Place/s

3. Details of financial planning

All planned revenues and expenditures must be listed in the Annex "Financing Plan" (see p. 2)!

3.1 Overall cost

3.2 Requested sum

3.3 What do you want to use the cultural funding by Studentenwerk for?

.....

.....

4. Appendixes

The following documents are part of the application (tick where applicable)

Evidence of student status of applicants *



(List must contain names of all students involved in the project including matriculation number; for Clubs (Vereine), providing evidence of student majority measured by members is obligatory)

Description of function of applicants



Description of project (max. 1 page)*



Financing plan *



The appendixes marked with * **must** be enclosed to the application!

I hereby declare that the data given in the application are true and complete.

.....
Place/Date

.....
Name, Surname

.....
Role
(if not identical to 1.4)

.....
Signature

To be completed by Studentenwerk.

Project:

5. Resolution

Application number:

Preliminary resolution:

.....
Place/Date

.....
Signatures of cultural committee

Approval of application:

Granted funds

Comments/Stipulations that have to be met

.....
Place/Date

.....
Signatures of cultural committee

Remarks after examining the clearing records:

.....
Place/Date

.....
Signature

6. Transfer of approved funds to:

Name of account owner:

Name of bank:

IBAN:

BIC:

To be completed by Studentenwerk.

7. Processed by accounting dpt.

Project:

Application number:

Remarks:

.....

.....

.....
Total

.....
Date/signature